

## SIXTH EOA GENERAL ASSEMBLY

**Date:** 10<sup>th</sup> November 2023, 11:20 am – 13:20 pm EET  
**Place:** Courtyard Hotel, Vilnius, Lithuania

### /// MEETING MINUTES

#### 1. Opening and Welcome

The Chair of the General Assembly, Soenke Schadwinkel, opens the meeting at 11:20 h and welcomes the participating delegates. He informs that Katrin Wallmann will take the minutes. President Manfred Laemmer welcomes the delegates and guests. Jean Michel Brun from the European Olympic Committees and Makis Asimakopoulos from the International Olympic Academy hold welcome addresses.

The Chair informs that the Fifth General Assembly was held on 23 November in Frankfurt. Since there were no objections to the "Minutes of the Fifth EOA General Assembly", the document is approved. The Chair states that the invitation to the Sixth General Assembly was duly sent on 7 May 2023 and the agenda on the 8 September 2023. According to the EOA Statutes, the General Assembly is quorate, irrespective of the number of votes represented.

The Chair reads the list of member organisations present and their delegates entitled to vote (annex 1). He confirms the electoral quorum with 22 voting delegates.

#### 2. Approval of the Agenda

The Chair displays a proposed agenda (annex 2) that had been shared with the members in advance. There are no comments from the delegates.

The General Assembly unanimously approves the proposed agenda (annex 2).



#### 3. Reports

##### Activity Report

The President and Executive Director report on the activities of 2023 which included, among others, the EOA Seminar in Eger, an exchange forum at the Games of the Small States of Europe in Malta, two events at the European Youth Olympic Festival in

Maribor, collaboration in three EU projects and the preparations for the EOA Congress Vilnius. All EOA activities will be summarised in an annual report to be sent to the members in December 2023. There are no questions from the delegates.

### **Financial Report**

The Treasurer Bernard Hilgers reports on the management of finances in 2022 (see annex 3). In 2021, a certain amount of the funds could not be used and were carried over to the 2022 budget. There are no questions from the delegates.

The General Assembly unanimously approves the financial report 2022.

### **Good Governance Report**

EOA Good Governance Officer Dionyssis Gangas informs the General Assembly that there have been no complaints against the governance of the EOA for the third consecutive year. He praises the efficient and correct administration of the organisation and congratulates the President and the office for the good work. There are no questions from the delegates.

### **Audit Report**

The Chair refers to the reports of the EOA Auditors and the Auditing Company, which had been circulated in advance and which recommend that the Board should be discharged. There are no questions from the delegates.



## **4. Finances**

### **Discharge of the Executive Board**

The General Assembly unanimously approves the discharge of the Executive Board.

### **Presentation of EOA Budget for 2024**

The Treasurer reports on the EOA Budget for 2024 (see annex 4).

The General Assembly unanimously approves the EOA budget for 2024.

### **Election of new EOA Auditor**

Bernard Hilgers was Auditor until he was elected EOA Treasurer, which makes him ineligible for an audit role. The General Assembly has to elect a third Auditor besides continuing Ulrich Schulze Forsthoevel and Christian Hinterberger. The President explains that Kurt Rathmes, Director of Sport, Media and Tourism in the Ministry of the Government of East-Belgium in Eupen, has declared his willingness to conduct the EOA Audit report. There are no other candidates.

The General Assembly unanimously approves Kurt Rathmes for the position of EOA Auditor.

Kurt Rathmes has declared in advance that he accepts the election.



## **5. Amendment of EOA Statutes §10 f, §11 2, §14 b, §14 d, §16**

The Chair reports that, as stated in the agenda, the Executive Board proposes to amend §10 f, §11 2, §14 b, §14 d, §16 in the Statutes. The different paragraphs are voted on individually, conducted by show of hands.

The Chair reads the proposed Amendment to §11 2 regarding the invitation notice period (see annex 5a). There are no questions from the delegates. The Chair puts the Amendment to §11 2 to the vote.

The General Assembly unanimously adopts the proposed Amendment to §11 2 (see annex 5a).

The Chair reads the proposed Amendments to §10 and §14 regarding a change of the duty to admit new members to the EOA (see annex 5b). There are no questions from the delegates. The Chair puts the Amendments to §10 and §14 to the vote.

The General Assembly unanimously adopts the proposed Amendments to §10 and §14 (see annex 5b).

The Chair reads the proposed Amendment to §11 2 regarding the possibility to hold the General Assembly digitally (see annex 5c). There are no questions from the delegates. The Chair puts the Amendment to §11 2 to the vote.

The General Assembly unanimously adopts the proposed Amendment to §11 2 (see annex 5c).

The Chair reads the proposed Amendments to §14 b and §16 regarding the change of the appointment of Commission members and inclusion of a Rules and Procedures for Commissions. The proposal is discussed. The Executive Board follows a suggestion by one delegate regarding the appointment process of the Commission Chair and updates the proposed Amendments (see annex 5d). After there were no further comments, the Chair reads the Amendments to §14 b and §16 to the delegates (see annex 5) and puts them to the vote.

The General Assembly adopts the proposed Amendments to §14 b and §16 (see annex 5d) with 15 votes in favour, 0 against and 7 abstentions.



## 6. Admission of New Members

The delegates from the Andorran Olympic Academy, Jaume Marti Mandico and Josep Antoni Guerra Alvarez present the work and structure of the Andorran Olympic Academy, which is integrated into the Andorran Olympic Committee.

The General Assembly unanimously approves the EOA membership of the Andorran Olympic Academy.

The President welcomes the delegates of the Andorran Olympic Academy to the EOA family and expresses his best wishes for fruitful cooperation.

The Chair states that the National Olympic Academy of Ireland (Olympic Federation of Ireland) has sent a membership request and informs the delegates on the structure and activities of the organisation.

The General Assembly unanimously approves the EOA membership of the National Olympic Academy of Ireland.

The Chair states that the Luxembourg Olympic Academy (National Olympic and Sports Committee of Luxembourg) has sent a membership request and informs the delegates on the structure and activities of the organisation.

The General Assembly unanimously approves the EOA membership of the Luxembourg Olympic Academy.

The Chair states that the Moldovan Olympic Academy (National Olympic Committee of the Republic of Moldova) has sent a membership request and plays a welcome address by the General Secretary, Ms Cristina Vasilianov.

The General Assembly unanimously approves the EOA membership of the Moldovan Olympic Academy.

The President welcomes all four organisations to the EOA.  
The Chair notes that the electoral quorum is now 23 voting delegates.



## 7. EOA Commissions

### Commission Reports

The responsible for the EOA Commissions give a short report on the activities of the Commissions in 2023.

### Adoption of EOA Commission Guidelines

The Chair explains the rationale behind the proposed Rules and Procedures of EOA Commissions and answers the questions. It is mentioned that "Article 3: Appointment Procedure" should be changed to be in line with the new EOA Statutes. The Executive Board agrees and changes the last sentence of Article 3 of the proposed Rules and Procedures to "*The Executive Board shall appoint Commission members from the list of nominations and confirm the Commission Chair that is proposed by the Commission members.*"

The General Assembly adopts the EOA Commissions Rules and Procedures with 22 votes in favour, 0 against and 1 abstention.

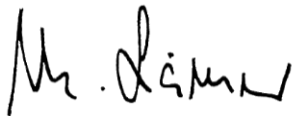


## 8. Miscellaneous

The President thanks the Chair for his duty and all delegates for their inputs.

The Chair closes the meeting at 13.20 pm.

Vilnius, 10 November 2023



Prof. Dr. Manfred Laemmer  
President



Katrin Wallmann  
Minute Keeper



Soenke Schadwinkel  
Chair of the General Assembly

## /// ANNEXES

### Annex 1: List of Participants (39)

#### Voting Delegates of EOA Members (22 + 1 new member)

Albanian Olympic Academy	Enkelejda Caushi
Andorran Olympic Academy*	Jaume Marti Mandico
Azerbaijan National Olympic Academy	Farid Mansurov
National Olympic Academy of Cyprus	Clea Papaellina
Czech Olympic Academy	Zdenek Skoda
Estonian Olympic Academy	Revo Raudjaerv
National Olympic Academy of France	Arnaud Richard
German Olympic Academy	Gerald Fritz
Hellenic Olympic Academy	Georgios Alikakos
Hungarian Olympic Academy	Lilla Szijj
Olympic Committee of Israel	Manfred Laemmer
Kosovo Olympic Academy	Fitim Arifi
Latvian Olympic Academy	Ivans Klementjevs
Lithuanian Olympic Academy	Asta Sarkauskiene
Maltese Olympic Academy	Charlene Attard
National Olympic Academy of Netherlands	Bernard Hilgers
National Olympic Academy of Portugal	Tiago Viegas
Romanian Olympic Academy	Simona Amanar Tabara
Olympic Academy of Serbia	Sara Djurkovic
Slovak Olympic Academy	Elena Malikova
Slovenian Olympic Academy	Ales Solar
Royal Spanish Olympic Academy	Maria Jose Martinez Patino
Olympic Academy of Ukraine	Mariia Bulatova

#### Other (non-voting) Delegates of EOA Members (9)

Andorran Olympic Academy	Josep Antoni Guerra Alvarez
National Olympic Academy of France	Marion Guigon-Lacroix
Hellenic Olympic Academy	Denise Panagopoulou
Latvian Olympic Academy	Antra Gulbe
Lithuanian Olympic Academy	Vilija Gerasimoviciene
	Renatas Mizeras
	Enriketa Prunskiene

Romanian Olympic Academy	Audronius Vilkas Anita Sterea
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### Observers (5)

European Olympic Committees	Jean Michel Brun
International Olympic Academy	Dionyssis Gangas Makis Asimakopoulos Alexandra Karaïskou
IOC Olympic Studies Centre	Maria Bogner

### EOA Staff (2)

Soenke Schadwinkel (Chair)
Katrin Wallmann (Minute Keeper)



## **Annex 2: Agenda of the Sixth EOA General Assembly**

1. Opening and Welcome
2. Approval of the Agenda
3. Reports
  - i. Activity Report
  - ii. Financial Report
  - iii. Good Governance Report
  - iv. Audit Report
4. Finances
  - i. Discharge of the Executive Board
  - ii. Presentation of EOA Budget for 2024
  - iii. Election of new EOA Auditor
5. Amendment of EOA Statutes §10 f, §11 2, §14 b, §14 d, §16
6. Admission of New Members
7. EOA Commissions
  - i. Commission Reports
  - ii. Adoption of EOA Commission Guidelines
8. Miscellaneous

Frankfurt, 8 September 2023

Signed by the President

### Annex 3: EOA Annual Account 2022

<b>Income</b>	<b>2022</b>
Membership fees	7.500,00 €
Grants Hesse	30.000,00 €
Grants EOC	10.000,00 €
Other income (Erasmus+)	45.182,92 €
Surplus from previous year	19.898,12 €
<b>Total income</b>	<b>112.581,04 €</b>
<b>Expenditures</b>	<b>2022</b>
Rent and operating costs	6.231,01 €
Personnel costs	42.511,87 €
Administrative expenses	17.255,64 €
Project costs	38.434,92 €
<b>Total expenditure</b>	<b>104.433,44 €</b>
<b>Total: Income – Expenditure</b>	<b>8.147,60 €</b>
<b>Surplus into next year</b>	<b>8.147,60 €</b>

## Annex 4: EOA Budget for 2024

Income	2024 (planned)
Membership fees	9.600,00 €
Grants Hesse	- €
Grants EOC	20.000,00 €
Other income (Erasmus+ etc)	49.100,00 €
Surplus from previous year	- €
<b>Total income</b>	<b>78.700,00 €</b>

Expenditures	2024 (planned)
Rent and operating costs	6.500,00 €
Personnel costs	48.000,00 €
Administrative expenses	16.200,00 €
Project costs	8.000,00 €
<b>Total expenditure</b>	<b>78.700,00 €</b>

## Annex 5: Amendments to the EOA Statutes

### a) Invitation notice period

*German Version*

#### **§11 Einberufung und Durchführung der Mitgliederversammlung**

(2) Der/Die Präsident/in beruft die Mitgliederversammlung schriftlich mit einer Frist von mindestens ~~sechs~~ drei Monaten ein und informiert schriftlich mit einer Frist von mindestens acht Wochen über die vorgeschlagene Tagesordnung. Die Einberufung kann auch per E-Mail erfolgen.

*English Version*

#### **§11 Convening and Conducting the General Assembly Meeting**

(2) The President shall convene the General Assembly in writing, giving notice of at least ~~six~~ three months and stating the proposed agenda within at least eight weeks. The General Assembly may also be convened by e-mail.

### b) Change of the duty to admit new members to the EOA

*German Version*

#### **§10 Aufgaben**

Die Mitgliederversammlung hat folgende Aufgaben: [...]

(f) ~~die Aufnahme bzw.~~ den Ausschluss von Mitgliedern;

#### **§14 Aufgaben**

Aufgaben des Präsidiums sind [...]

(d) ~~die Aufnahme von Mitgliedern;~~

*English Version*

#### **§10 Duties**

The General Assembly shall have the following tasks: [...]

(f) To resolve on the ~~adoption of new members and~~ exclusion of members;

#### **§14 Duties**

The Executive Board shall have the following duties: [...]

(d) ~~To resolve on the adoption of new members~~

### c) Possibility to hold the General Assembly Meeting digitally

*German Version*

#### **§11 Einberufung und Durchführung der Mitgliederversammlung**

(2) [...] Die Mitgliederversammlung kann auch im Wege der elektronischen Kommunikation in einer gemischten Versammlung aus Anwesenden oder Videokonferenz durchgeführt werden. Ob die Mitgliederversammlung in einer Sitzung oder im Wege einer elektronischen Kommunikation oder in einer gemischten Versammlung aus Anwesenden und Videokonferenz durchgeführt wird, entscheidet das Präsidium.

English Version

### §11 Convening and Conducting the General Assembly Meeting

(2) [...] The General Assembly Meeting may also be held by way of electronic communication, in a hybrid meeting of present persons or by video conference. The Presidium shall decide whether the General Assembly Meeting is held in person or by electronic communication, in a hybrid meeting of present persons or by video conference.

## d) Change of the appointment of Commission members and inclusion of a Rules and Procedures for Commissions

German Version

### §14 Aufgaben

Aufgaben des Präsidiums sind

(b) die Berufung von Kommissionen und Arbeitsgruppen gemäß § 16,

### §16 Kommissionen

(1) Das Präsidium kann für bestimmte Themenbereiche bzw. Aufgabenfelder Kommissionen und Arbeitsgruppen einsetzen.

(2) Das Präsidium muss die Mitglieder alle vier Jahre zu einer Nominierung auffordern. Jedes Mitglied hat das Recht, eine/n Kandidaten/in für jede Kommission vorzuschlagen. Das Präsidium beruft aus der Liste der Nominierungen Kommissionsmitglieder und bestätigt den/die von den Kommissionsmitgliedern vorgeschlagene/n Kommissionsvorsitzende/n.

(3) Eine Abberufung der Kommissionsmitglieder erfolgt durch das Präsidium.

(4) Die Kommissionen beraten das Präsidium und die Mitgliederversammlung fachbezogen und machen Vorschläge an diese.

(5) Näheres zur Arbeit der Kommissionen regelt eine Geschäftsordnung für Kommissionen.

English Version

### §14 Duties

The Executive Board shall have the following duties:

(b) The appointment of commissions and working groups pursuant to Section 16,

### §16 Commissions

(1) The Executive Board may set up commissions and working groups for certain subject areas or fields of activity and the Executive Board may set up working groups.

(2) The Executive Board shall call for nominations from the members every four years. Each member shall have the right to propose a candidate for each commission. The Executive Board shall appoint Commission members from the list of nominations and confirm the Commission Chairperson that is proposed by the Commission members.

(3) The Executive Board shall dismiss the members of the Commission.

(4) The commissions shall advise and make proposals to the Executive Board and the General Assembly in their fields of expertise.

(5) Further details on the work of the commissions are regulated by Rules and Procedures for Commissions.